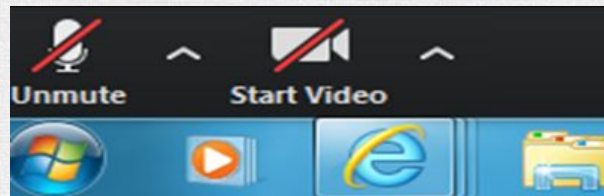


Audio / Video Settings

Please make sure that your phone or computer is muted and that you have turned off your computer's camera.

To do this, hover over the bottom left-hand side of your screen and click “Mute” and “Stop Video”. Once both have been turned off, you should see this visual.



A copy of this presentation is located on [System Support Page](#).

To Join the Webinar:

<https://ldoe.zoom.us/meeting/register/upUsdu6gpzoole07RNZGS9sBnIMUJBbc3g>

We will start the recording of this webinar now.



Dropout Corrections Training

July 14, 2021

Visit the
[System Support Page](#) or [EdLink360 Support Page](#)
for a copy of the webinar deck.

Objectives

- Provide a detailed review of the dropout reporting timeline and process
- Convey how dropout statistics are reported federally
- Describe who is and who is not considered a dropout
- Describe how students are exited in the Student Information System (SIS)
- Review the SIS dropout Report and Validation Reports
- Understand when and how to correct dropout data

Dropout Corrections

July 19 - August 1:

- SIS 2020-21 EOY will reopen for correcting potential dropout data and for exiting students who have completed graduation requirements

After August 1 - early December

- A Dropout Corrections dashboard will be available in EdLink 360 for correcting potential dropout data and for exiting students who completed graduation requirements during the regular school year and summer school (by August 31, 2021)
- A Dropout Corrections User Guide and additional details will be provided by August 1
- The 2021-2022 Benchmark Calendar is available on [EdLink360 Support Page](#).

Agenda

- Chapter 1: Federal Reporting of Dropout Statistics
 - NCES Dropout Definition
 - Other Pertinent Definitions
 - Who is considered a dropout
 - Who is NOT considered a dropout
- Chapter 2: When and How to Correct Dropout Data
 - Correcting Dropout Data During the School Year
 - Correcting Dropout Data During Dropout Correction Period
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Federal Reporting of Dropout Statistics

Dropout statistics are reported federally via the National Center for Education Statistics (NCES) *Common Core of Data (CDD) Local Education Agency Survey* website <http://nces.ed.gov/> .

IES : NCES

National Center for
Education Statistics

MENU

Search

Go

CCD

COMMON CORE OF DATA
America's Public Schools

FIND YOUR NCES ID NUMBER

HOME

ABOUT CCD

CCD DATA FILES

DATA TOOLS

[CCD Data Files](#)

[View/Download Data Help](#)

State Dropout and Completion Data

The primary purposes of the State Dropout and Completion Data File are:

- to report the numbers of dropouts from each of grades 9–12 and the relevant event dropout rates; and
- to report the numbers of high school diploma recipients, other high school completers, and the relevant Averaged Freshman Graduation Rate (AFGR).

Beginning with the 2005–06 school year the CCD is reporting dropout data aggregated from the local education agency (district) level to the state level. This allows data users to compare event dropout rates across states, regions, and other jurisdictions. The dropout data in this file were reported at the local education agency level and the enrollment base used to calculate the event dropout rates was reported at the school level.

Federal Reporting of Dropout Statistics

- The NCES dropout definition is used by all states to ensure comparable data is reported across all school districts.
- Dropout data are based on a “snapshot” count of students at the beginning of the school year.
- Dropout statistics are reported at the [school district level](#)

Federal Reporting of Dropout Statistics

- Dropout statistics include:
 - Reason the student left school ([Exit Reason Code](#))
 - Race and Ethnicity using the current federal standards
 - Gender (Male or Female)
 - Grade Classifications
 - Grades 7th through 12th, T9 are reported, not the student's age
 - Ungraded dropouts are allocated to the grade most appropriate for their age
 - Dropouts are reported even if the district considers them "Truants" rather than dropouts

NCES Dropout Definition

- A student is considered a dropout if he/she:

was enrolled at some time during the previous school year and was not enrolled on October 1 of the current school year.

OR

was not enrolled on October 1 of the previous school year and has not graduated or completed a state or district approved educational program.

AND

does not meet any of the exclusionary conditions for leaving school.

EXAMPLES

- Enrolled during 2014-15 but not enrolled on October 1, 2015
- Not enrolled on Oct. 1, 2014 (although expected to be) and not a school completer having earned one of the following:
 - High School Diploma
 - GED/HiSet based diploma
 - Certificate of Achievement (SpEd)
 - Skills Certificate
- Did not transfer to another public school district
- Did not transfer to private school
- Did not transfer to a state or district approved education program
- Did not exit due to a temporary school-recognized event or illness
- Did not die/ is not permanently incapacitated

Other Pertinent Definitions

For the purpose of applying the NCES Dropout definition, the following definitions also apply:

- **School year** – The 12-month period beginning on October 1 and ending September 30. Thus, it includes the summer following the regular school year.
- **School Completer** – A student who has graduated from high school or completed some other education program that is approved by the state or local education agency.
- **State or district approved program** – Program that leads to the receipt of formal recognition of completion by school authorities. Programs recognized as legitimate by the state are considered approved even if the public education system does not directly administer them
- **Transfer** - Movement to another school or program that can confirmed by a method selected by the state or LEA.
- **Legitimate Leavers** – Students who exit from school for legitimate reasons and are not considered as dropouts.

Who is Considered a Dropout?

- A student is considered a dropout if he/she:

left school without
receiving a diploma or
other certification.

OR

left school, and status is
unknown or not in school.

OR

transferred and enrolled in
an Adult education
program (unless the
program is monitored
by an LEA).

EXAMPLES

- Enrolled, but stopped attending
- Joined the army
- Enrolled on October 1, 2014, and exited during the school year, and earned a GED after October 1, 2015
- Moved, not known to be in school
- Ill, but not verified
- Expelled with no option to return
- Suspended, term of suspension is over, did not re-enroll in school
- Is Incarcerated
- Enrolled in Vocational Technical College

Who is NOT Considered a Dropout?

- A student is NOT considered a dropout if he/she:

graduated or received some other recognized credential.

OR

left school during the current school year and passed the GED/HiSET on or before October 1 of the following school year.

OR

transferred and enrolled in an LEA monitored Adult Education Program.

EXAMPLES

- Earned
 - High school diploma
 - GED/HiSet based diploma
 - Certificate of Achievement (SpEd)
 - Skills Certificate
- Enrolled during 2014-15 and
 - Exited on January 10, 2015 and
 - Passed GED/HiSet on September 5, 2015
- Enrolled in an LEA sponsored GED program

Who is NOT Considered a Dropout?

- A student is NOT considered a dropout if he/she:

Moved to another district
or country.

OR

Is not in school, but
whereabouts have been
verified.

OR

Is in an institution that
offers a Secondary
Education Program.

EXAMPLES

- Expelled, but enrolled in another district
- Moved to Canada
- In residential drug treatment
- Suspended, term of suspension is not over
- In juvenile detention facility

Who is NOT Considered a Dropout?

- A student is NOT considered a dropout if he/she:

is temporarily excluded from being reported as a dropout and student is expected to be exited or re-enrolled in school.

OR

leaves school when legally is too young to do so.

OR

Leaves school but later re-enrolls.

EXAMPLES

- Expelled
- Ill
- Transferred to Early College Admissions Program
- Transferred to LEA-monitored Adult Ed to pursue GED/HiSet
- Left school prior to 7th grade
- Left school during the 2013-2014 school year and was enrolled on October 1, 2014

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Dropout Correction

- School accountability for Louisiana schools with grades 9-12 includes a cohort graduation rate which measures the base expectation that students who enter 9th grade will graduate four years later.
- If data for students incorrectly identified as dropouts is not corrected, the cohort graduation rate may be affected which may affect the [School Performance Score \(SPS\)](#).
- It is important to address school-year dropouts as they occur
- During October 1 MFP data collection
 - Focus on current year No-Shows
- During End-Of-Year data collection
 - Focus on current year No-shows and those exited during the year

Dropout Correction

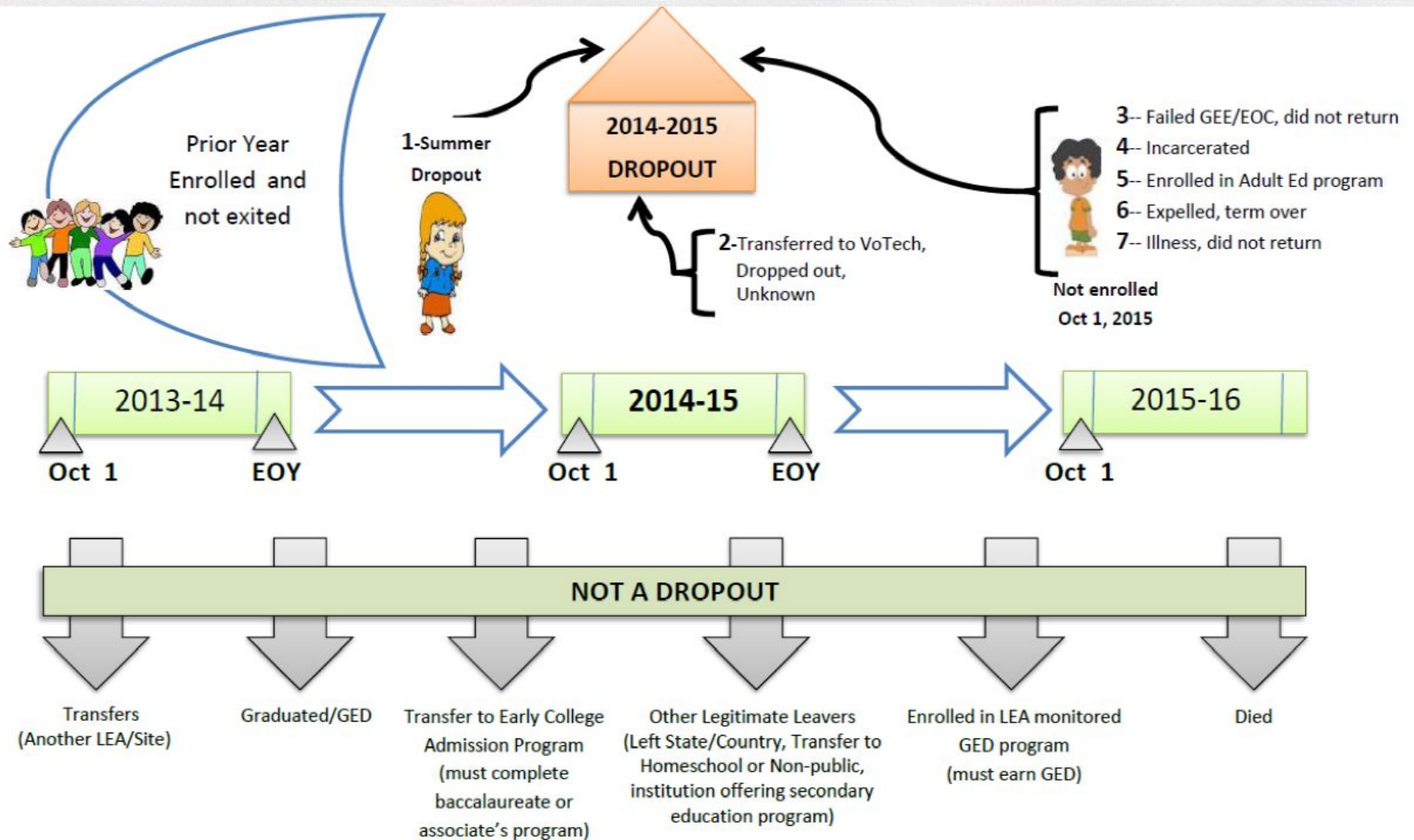
- Events occurring or discovered **after** the school year can be corrected during the annual Dropout Correction period (*mid-July through early-December*).
 - The EOY data collection period for the previous school year is **reopened**
 - Data can be corrected for any students incorrectly identified as dropouts and not fixed during the normal data collection periods.
 - Typically, these include:
 - Students who earn a GED/HiSet or diploma over the summer or no later than October 1st
 - Students whose whereabouts are discovered after the school year ended
 - **Prior year graduates not exited in SIS**

Dropout Types

For each student who exits and is considered a dropout, a dropout type is assigned.

Type	Description	Examples
1	Reported summer drop (no-shows)	Was enrolled during the previous year but not enrolled by October 1 of the following year.
2	Reported drops during the school year (not summer drops)	Was enrolled on October 1 but left school before end- of-year for reasons other than completions and transfers.
3	Students not passing the GEE or EOC and failing to return	Was enrolled during the previous year, failed to complete graduation requirements and did not enroll by October 1 of the following year.
4	Exited students who do not return the following year	Exited during the previous for reasons other than transfers, completions and did not return by October 1 of the following year.
5	Non-reported summer drops	Was enrolled during the previous year but not reported as enrolled for the following year.
6	Expelled students who don't return	Expelled the previous year but did not return the following year as expected after the expulsion period was over.
7	Non-return after Temporary Exit	Temporarily exited during the prior year and expected to return the following year but did not.

Three-Year View



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EXIT Reason Codes

Exit reason codes are reported in the Student Information System (SIS) to indicate why a student no longer attends school. * Refer to [Bulletin 111](#) for Exit Reason Codes and required documentation

EXIT REASON CODES	
01 [Expelled]	16 [Transferred to Home Study]
02 [Dropped out]	17 [Completed Carnegie Unit Req; Failed GEE or EOC]
03 [Illness]	18 [Did Not Return to School Before 10/1]
04 [Graduated (High School Diploma)]	19 [Exit From Non-Mandatory Attendance Program]
05 [GED or HiSet Only]	20 [Transfer to Early College Admissions Program]
06 [Certificate of Achievement (Special Education)]	27 [Exit under SBESE Academic School Choice Policy]
07 [Death/Permanent Incapacitation]	28 [Exit under SBESE Unsafe School Choice Policy]
08 [Transfer To Another Public School Within District]	34 [Correctional Institution/State Custody (age 17 and older)]
09 [Transfer To Public School in Louisiana]	37 [Disaster Exit]
10 [Transfer Out of State or Country]	44 Transferred to Registered Nonpublic School (Not Seeking State Approval)
11 [Transfer to Adult Education]	97 [Unknown]
12 [Correctional Institution/State Custody (ages under 17)]	
13 [Transferred to Vocational Technical School]	
14 [Transferred to Non-public School (must award diplomas, if a high school)]	
15 [Exit For Reassignment To Another Grade]	

EXIT Reason Codes

Certain exit reason codes are considered legitimate leavers and exclude students from being flagged as a dropout:

EXIT REASON CODES – Legitimate Leavers
04 [Graduated (High School Diploma)]
07 [Death/Incapacitation]
09 [Transfer to Public School Within Louisiana]
10 [Transfer Out of State or Country]
12 [Correctional Institution/State Custody (ages under 17 or receiving services)]
14 [Transferred to Non-public School (must award diplomas, if a high school)]
16 [Transferred to BESE-Approved Home Study Program]
20 [Transfer to Early College Admissions Program]
37 [Disaster Exit]

Refer to [Bulletin 111](#) for information regarding legitimate leavers and cohort graduation index

EXIT Reason Codes

- Some Exit reason codes temporarily exclude students from being flagged as a dropout.
- Students will not be considered a dropout during the exclusionary period, however the student will be expected to be exited as a legitimate leaver or re- enroll in school.

EXIT REASON CODES	Continue to report student until the exclusionary period is over
01 [Expelled]	When the period of expulsion is complete, the student will be expected to re-enroll in school.
03 [illness]	When the illness is over, the student will be expected to re-enroll in school.
20 [Transfer to Early College Admissions Program]	When the student earns the baccalaureate or associate's degree, the student should be exited as a completer 04 [diploma] or is expected to re-enroll in school.
35 [Transferred to LEA-monitored Adult Ed to pursue GED]	When the student earns the GED/HiSet, the student should be exited as a completer 05 [GED or HiSet Only] or is expected to re-enroll in school.

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Dropout Correction

The Dropout Correction period (From mid-July through early-December) occurs immediately following the previous school year's End-Of-Year (EOY) data collection period.

Aug 2014	2014-2015 School Year begins 2014-2015 October 1 MFP and October 1 CLASS Collection Period begins
Late Oct 2014	2014-2015 October 1 MFP Collection Periods end
Early Mar 2015	2014-2015 End-of-Year (EOY) Collection Period begins
Apr 2015	First set of 2015-2015 Preliminary Dropout Rosters available by report request
2014-2015 Preliminary Dropout Rosters are updated weekly (according to submission timelines)	
Aug 2015 – Dec 2015	Special Dropout Correction Period for 2014-2015 dropout corrections
Dec 2015	2014-2015 Dropout Rosters become final

Dropout Correction

- Generally, the following fields can be corrected on the student's enrollment record in SIS:
 - Exit Reason Code
 - Exit Date
 - Dropout Reason Code
 - Option Code
 - Reassign ID
- In addition, LEAs can correct multiple Louisiana Secure ID (LASIDs) entered for the same student to link students to other processing periods.
 - Submit a Retire ID Form to retire the duplicate Louisiana Secure ID (LASID) in eScholar
 - In SIS, reassign the retired Louisiana Secure ID (LASID) to the Active Secure ID (use the Louisiana Secure ID (LASID) Reassignment feature in SIS)

Correcting Data for GED/HiSet Completers

- Always use **exit reason**="05" [GED/HiSet]
- If a student passes the GED/HiSet during the school year of the drop/exit:
 - Add a new SIS enrollment with
 - **Re-entry code (e.g. "C4")**
 - **entry date=exit date**=GED/HiSet pass date
- If the student passes the GED/HiSet over the summer and/or no later than Oct 1
 - If Oct 1 MFP data collection is open, add a SIS enrollment with
 - **entry date=exit date**= First day of school (if completed during the summer)
 - **entry date=exit date**= GED/HiSet pass date (if completed after the
 - first day of school and no later than Oct 1)
 - Otherwise in prior year EOY add a new SIS enrollment with
 - **Re-entry code (e.g. "C4")**
 - **entry date=exit date**=last day of school(since the system will not allow dates entered beyond the last day of school)

Dropout Correction Examples for 2015-16

EXAMPLES OF STUDENTS WHO ARE NOT CONSIDERED DROPOUTS

- Student was enrolled, exited on 10/5/2015, received GED/HiSet on 3/4/16:
Add an enrollment record in SIS with **entry date=exit date=3/4/16, exit reason="05"**
- Student was enrolled, exited on 10/5/2015, received GED/HiSet on 7/8/16:
2016-17 Oct 1 MFP: Add SIS enrollment with **entry date=exit date=First day of school, exit reason="05"**

-- OR --

2015-16 EOY: Add an enrollment record in SIS with **entry date=exit date=Last day of School, exit reason="05"**

EXAMPLES OF STUDENTS WHO ARE CONSIDERED DROPOUTS

- Student was enrolled prior year but not on 10/1/15, received GED/HiSet on 12/4/15
(Is considered a dropout since the student did not earn GED/HiSet by 10/1/15).
- Student was not enrolled during 2014, received GED/HiSet 9/25/15
(Is still considered a dropout since the student was not enrolled on 10/1/14).

Dropout Reports

- Dropout reports are based on data submitted by all LEAs
- Normally, the majority of the students listed on the dropout reports are truly dropouts, however if some are not, you will need to correct the data to remove them from the reports.
- Whether corrections are made during the school year or during the Dropout Correction Period, use the Dropout reports to identify students who are considered potential dropouts.
 - *SISR24 Potential Dropout Roster Report*

SISR24 Potential Dropout Roster Report

•The *SISR24 Potential Dropout Roster Report* is a student-level report that includes information for students identified as potential dropouts:

- School
- Demographic Data
- Entry and Exit dates with Exit Reasons
- [Dropout Type](#) based on the definition

REPORT: SISR24
DATA AS OF:
8/20/2019 8:48:01 AM

LOUISIANA DEPARTMENT OF EDUCATION
STUDENT INFORMATION SYSTEM
POTENTIAL DROPOUT ROSTER REPORT
SCHOOL SESSION 2018-2019

PAGE: 1 of
REPORT REQUESTED:
8/20/2019 3:37:06 PM

LEA:

SITE:

STUDENT NAME	STATE ID	LOCAL ID	BIRTH DATE	SEX CD	RACE/ ETHNICITY	ENTRY DATE	ENTRY CODE	EXIT DATE	EXIT CODE	GRADE	DROP TYPE
				M		08/08/2018	E1	08/08/2018	09	09	1

1 =Total Site:

Validation Reports

During each processing period (Oct 1 MFP, Oct 1 CLASS, Feb 1 MFP and EOY) multiple iterations of the validation report are dropped in the DM FTP site providing a count of dropouts.

Potential Dropouts						Why Verification Matters	How to Verify Data
<u>Potential Dropouts:</u> 2020-21 Potential Dropouts	5/20/21	6/4/21	6/16/21	6/24/21	7/7/21	Make corrections in 2020-21 EOY. Correcting dropouts now prevents more extensive work to correct them during the final dropout correction period.	Run Dropout Reports: <ul style="list-style-type: none">• <i>SISR24 Potential Dropout Roster Report for 2020-21 EOY</i> Refer to Other Guidance: <ul style="list-style-type: none">• LDOE Systems Support Page• Appendix F Dropout Data in the SIS User Guide

Frequently Asked Questions

FREQUENTLY ASKED QUESTIONS

QUESTION: A student completed the previous school year, but did not enrolled until October 2 of the following school year. Why is this student considered a dropout?

RESPONSE: According to the NCES definition, a student who completed the previous year and is not enrolled on October 1 of the following year is a dropout.

QUESTION: A student completed all of their coursework for graduation during the 2014-15 school year but did not receive a diploma because they failed an End of Course test. The student returned in December 2015 and passed the End of Course test. Why are they considered a dropout?

RESPONSE: The student is a dropout because he/she did not earn their diploma during the 2014-15 school year and failed to re-enroll on October 1, 2015.

QUESTION: If a student who was enrolled on October 1, 2014, dropped out in April 2015, did not enroll for the 2015-16 school year, but earned his GED/HiSet in December 2015. Why is this student considered a dropout?

RESPONSE: According to the NCES definition, a student who drops out the previous year, must re-enroll or earn their GED/HiSet by October 1 of the following year or they will be considered a dropout.

Frequently Asked Questions

FREQUENTLY ASKED QUESTIONS

QUESTION: A student was enrolled on October 1, 2014, dropped out in April 2015, but returned in September 2015. Why is this student not considered a dropout?

RESPONSE: Although the student dropped out the previous year, he/she was enrolled on October 1 of the following year, so he/she is not considered a dropout.

QUESTION: A student exited our school district indicating they were enrolling in another district but did not. Why is this student considered a dropout?

RESPONSE: If there is no subsequent enrollment found in the state for the student, the student is considered a dropout. You should also verify the correct Louisiana Secure ID (LASID) has been used for the student.

Beginning in 2016-17 school year, if a student exited a school district and that district received an official request for records from another district and uploaded a copy to SIS, the dropout will be assigned to the school that **sent the records request**. However, if the student was exited due to expulsion, the dropout will be assigned to the **last school of enrollment** even if a records request was received.